

Job Title: Finance & Corporate Reporting, Manager**Reporting Officer**

Head, Finance

Job Description

Jewel Changi Airport Devt Pte Ltd (JCAD) is a joint venture between Changi Airport Group and CapitalLand Mall Asia to manage the development and operations of Jewel Changi Airport. Strategically located in the heart of the airport, Jewel is envisaged to be a world-class lifestyle destination that will enable the Changi air hub to capture passenger mindshare and strongly boost Singapore's appeal as a stopover point for travellers.

Reporting directly to the Head Finance, the candidate will assume responsibility for areas of corporate reporting, financial accounting, investment management and business development. This will include executing and monitoring corporate/business strategy, preparation of budgets and forecasts, cash flow & working capital management and overseeing reconciliations of certain key financial transactions.

Main Duties/Responsibilities

Your duties include the following functions:

- Execute corporate strategy set by senior management and shareholders, and monitor actual results against the key performance objectives, including budget preparation, variance analysis against budget, analysis of financial indicators e.g., IRR, cost of capital, Economic Profit.
- Prepare progress reports to senior management and shareholders on assets performance
- Support the CEO Office for any shareholders engagement matters.
- Monitor property valuation
- Support various financial planning initiatives, e.g., sensitivity analysis, scenario modeling, revenue forecasting, long-range cash flow preparation, Profit & Loss projections
- Supervise and review reconciliations of key business transactions, eg., attractions ticketing, shared service cost sharing, tenants' sales declarations
- Supervise and review account receivables for attractions sales, including online, over-the-counter and third-party sales channels
- Devise and implement suitable finance policies for cash handling of over-the-counter attractions sales
- Monitor Hotel business performance and the Hotel Operator's compliance with the hotel management agreement, including review of monthly reporting pack submission, check computation of management fees
- Perform analytical review on the Hotel income and expenses, balance sheet and cash flow

Skills/Knowledge Required

1. Candidate must possess at least a Bachelor's Degree, or Professional Degree in Finance/Accountancy
2. At least 2-3 years of experience in an audit firm, preferably a Big 4 firm and 3-4 years of financial accounting and/or management accounting experience.
3. Requires prior experience in financial analysis and management accounting and be familiar with various asset valuation methodology, e.g., discounted cash flow model, direct capitalization approach.
4. Preferably with experience in real estate business
5. Candidate must be meticulous and possess an analytical mind.
6. Must be familiar with advance functions of MS Excel, e.g., pivot tables, VLOOKUP
7. Must be able to work independently and takes initiative.
8. Experience in MNCs and hands-on experience with SAP system will be an advantage.