

**Job Title: Executive, M&E**

**Reporting Officer**

Manager, M&E

**Job Description**

Home to the world's largest indoor waterfall and a verdant indoor landscape, Jewel Changi Airport is an integration of engineering marvels with nature. It is also an iconic multi-dimensional destination that houses not just a mall, but also attractions, gardens, hotel and aviation facilities under a striking glass and steel dome. As a core member of Jewel's M&E team, you will:

- Oversee one or more M&E sub systems, such as the ACMV, Electrical Switch Board, FCU/AHU, CCTV, Fire Protection and Lift, Escalator, Travellator (LET).
- Oversee one or more attraction systems, such as the Rain Vortex and Canopy Park attractions.
- Manage related service providers, administer the corresponding contracts, review their performance, and ensure services delivered to & exceed expectations.
- Ensure all activities comply with approved work processes & instructions, safety procedures, quality controls and statutory Codes of Practice, among others. Improve existing and formulate new procedures.
- Responsible for the continual improvement, upgrading and procurement of the systems & services under your charge, including but not limited to life-cycle cost analysis, preparation of technical reports, tender specifications & necessary approvals, etc.
- Support both the mall & attractions operations, events and other ad-hoc projects.
- Liaise with the relevant authorities for annual (re)certifications, licenses to operate, submission of regulatory documents, etc.

**Skills/Knowledge Required**

- Analytical, assertive, driven, self-motivated, and a good team player.
- Enjoy working in a dynamic and fast-paced environment.
- Conversant in interpreting electrical circuitry and engineering drawings.
- Excellent interpersonal, verbal & written communication.
- Degree or Diploma in Electrical Engineering.
- Fresh graduates are welcome to apply.
- Candidates in a Mechanical Engineering, Facilities Management, Project/ Construction Management or relevant technical discipline, and with 3 or more years of relevant experience may also be considered.
- SCEM/ Assoc SCEM/ GMM will be a plus.