

AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To Airport Staff and Partners

AMENDMENTS TO THE CAG FIRE SAFETY MANUAL

The CAG Fire Safety Manual has been amended and below is the summary of major amendments made:

- a) A distribution list has been added and to simplify information retrieval, the manual has been re-organized into 3 sections i.e. fire safety management of CAG buildings, fire safety management of non-CAG buildings and fire safety management of specific fire hazards. The section on fire safety management of non-CAG owned/managed properties has also been amended based on inputs from building owners.
- b) To improve the fire emergency plan (FEP) processes, the FEP section is now placed under fire safety management of CAG buildings. The FEP has been improved and now includes the evacuation drill record sheet, PA announcements and floor register. Only the assembly area map has been removed for security reasons.
- c) General information on use of Town Gas and LPG in CAG buildings has been added and the outdoor flammable material storage requirements for Seletar Airport removed.
- d) Sample insertion and updating of the following:
 - i) AES Service Charge Form, Hot Work & Fire Alarm Isolation Permits;
 - ii) Annual declaration form for F&B outlets; and
 - iii) Fire safety survey/airfield vehicle inspection/aircraft refueling inspection forms.
- e) The following circulars have been included:
 - i) Fire Safety Circular 05/2011 (no open flame cooking/deep frying without KFSS);
 - ii) Fire Safety Circular 12/2012 (new guidelines on UPS, battery bank & battery charger maintenance in CAG buildings); and
 - iii) Fire Safety Circular 15/2012 (conditions on the minor storage and decanting of diesel in CAG buildings).
- f) Revision of restrictions on fuelling operations with passengers on board.

2 For further details on these changes, kindly refer to the latest Fire Safety Manual available online at the Changi Airport Group (S) Pte Ltd website at

<http://www.changiairportgroup.com/cag/html/our-services/airport-emergency-services/fire-safety/> or contact the Airport Emergency Service, Fire Safety Unit (AES FSU) at 65412535 or at fire.safety@changiairport.com.

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